



FunTeam Alberta Grant Standards and Application Requirements

Please use the following document to assist you and your FunTeam group through the application process by answering any questions you may have about the grant programs that FunTeam Alberta offers. We will break down some key terms, eligibility for FunTeam groups as well as requirements during the application process.

If utilized properly, this document will allow FunTeam groups to maximize the funding they are eligible to receive.

Available Grant Opportunities:

FunTeam Alberta's Grant Program is only available to registered FunTeam Alberta groups. The FunTeam Alberta office will only accept applications from registered FunTeam Alberta volunteers that belong to the FunTeam Group's executive (preferably the Group Manager).

The grants below are designed to assist with Group operations, group and organizational promotion and awareness and to bring more communities and participants to the FunTeam Alberta organization:

1. Membership Assistance Grant
2. Start-Up Initiative Grant
3. Community Promotion and Marketing Grant
4. Sport Operations Grant

In Good Standing

We have an organizational responsibility to hold our FunTeam groups to standards so they are representing the organization in the best manner within their community and for the families that have registered in the program. You will see the phrase "in good standing" mentioned in our grant documents and it reflects the Group's reputation as perceived by the organization due to the following factors.

Groups that are not in Good Standing will be ineligible to receive grant funding:

- Completed FunTeam Group Registration for the season.
- No outstanding grant documentation from previous applications.
- Is not under review or investigation for delinquent activity or actions that do not align with organizational policy, code of conduct or other any other breach of expected group or member expectations.

FunTeam Alberta Organization recognition

As a member group of the FunTeam Alberta organization, groups must recognize when appropriate, their commitment to organizational principles and values through effective promotion. This must be considered during the application process. Such examples include:



- Using the FunTeam logo on any materials mentioned in the grant application.
- Mention or description of how the funding aligns with FunTeam Alberta values.
- Take photos, interact with FunTeam social media and promote FunTeam initiatives through other community outlets.

Grant History

FunTeam groups may only apply for each grant once every two years. If groups are unsure of their Grant Application history, please contact the FunTeam Alberta office.

- Start-up Initiative grant is only available for first time FunTeam groups and can only be used in their first year of operations.

Timeline:

FunTeam Alberta will review grants on an application-to-application basis but applicants will receive an update on the status of their application within a 30-day period.

Accountability Report:

Each grant requires a completed Accountability Report to be submitted back to the FunTeam office in order to receive the second installment (when applicable) of the Grant you are applying for. Each Accountability Report must be submitted within 30 days to the FunTeam office, subject to each grant's and FunTeam group's timeline of receiving and utilizing the grant funding. This will be negotiated with the grant applicant and the FunTeam office.

- The Membership Assistance Grant does not require an accountability report.

Groups that fail to complete and submit an accountability report in the timeline outlined above will be ineligible to receive the second instalment of their current application and to apply for future grants.